

**Berthoud Fire Protection District
Meeting Minutes
September 17, 2019**

Meeting Subject:
Board of Directors

Location:
New Freedom Church
250 Mountain Ave., Berthoud

Meeting Organizer / Contact:
Debra Graves (970) 532 – 2264

Date:
09/17/2019

Time:
6:15 p.m.

Agenda Items

Call to Order / Roll Call Board President, Dan Hershman, called the meeting to order at 6:15 p.m. All Directors were present.

Others Present: Fire Chief Stephen Charles, Finance Director Deb Graves, Operations Chief Rob Stumpf, Captain Andrew Kuiken, Captain Scott Lindschmidt, Retired Volunteer Firefighter Paul Rimsky, Todd Ficken and Alex Knettel of F & D International, LLC.

Pledge of Allegiance - Completed during the Volunteer Firefighter Pension Board of Trustee meeting

Review of the Agenda

The agenda was reviewed and approved with the addition under New Business: Discussion of purchasing property adjacent to Love's, 3800 East Hwy. 56, Public Affairs / Communications Specialist Report and Care Takers of Tradition fund raiser.

Public Comment / None

Consent Calendar / Approval of the August 2019 meeting minutes.
Approval of the August 2019 Financials

Director Dave Shipley made the motion to approve the consent calendar, 2nd by Secretary Gary Maggi. The motion carried.

Board of Director Action

	None
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Staff Communication

Stephen Charles, Fire Chief

BACC/Training Room Remodel: Todd Ficken and Alex Knettel updated the Board of Directors (Board) regarding the progress and change orders on the remodel of the BACC. Change orders at a cost of \$67,775.00 were presented to the Board with explanation. Changes included the installation of electrical floor outlets, painting the wall displaying the mural, adding electrical outlets, HDMI conduit, and data cabling. Todd Ficken will question the inflated cost of tile. The current fire alarm system /detection installed in 2000 was not compliant with code; there was discussion of upgrading the system and extending it into the office and living quarters. The west kitchen door is to be replaced and will be an added change order.

The Board questioned the time frame and increase in cost. It was explained almost immediately after the work began there were personnel changes within D & S Constructors, LLC, the president of the company is now attending the weekly meetings. It is believed at this time the cost will be at \$520,000, 13% above the original quote. Currently staff is asking for additional funding to approve all the change orders. President Hershman decided to include the cost of the cabling and increase the cost of \$10,000.0 to \$15,000.00, also to approve the change orders. Director Dave Shipley put forth approving an additional \$87,000.00 for the change orders. Motion to approve the change orders up to the \$87,000.00 was made by Vice President Michael Cook and seconded by Secretary Gary Maggi. The motion was approved and carried by the Board.

2020 General/Capital Fund Budget-Priority Budgeting: Presentation No discussion.

M & C Real Estate: Property fronting East Hwy. 56 is listed at \$16.00 per sq. ft. lots not directly fronting East Hwy. 56 are \$12.00 - \$14.00 per sq. ft. There are two lots available 1,252 acres and the other at 1.256, it is unclear at this time if these two lots are listed at \$12.00 or \$14.00 per square. Chief Charles stated that he was looking for direction from the Board as to whether pursuit one or both properties for Station 3. It was asked if the District could purchase one lot in 2019/2020 and the second lot a year later. The Board directed Chief Charles to discuss the option with legal counsel.

Debra Graves, Finance Director

Reserve/Volunteer Recruitment: Six new Reserves recently hired, are in either the Boulder County Fire Academy or the Aims CC Fire Academy.

Gas/Oil Revenues: Update & recommended % of Gas/Oil Used for Operations:
Staff was looking for direction from the Board regarding the % allowed for long term debt, IE personnel. Board requested history of the % used in past years.

Rob Stumpf, Operations Chief

Battalion Chief/ Duty Supervisor Vehicle Purchase: Operations Chief Stumpf requested approval from the Board to purchase a response staff vehicle for the Battalion Chief's. He requested \$40,000.00 to purchase the vehicle and \$20,00.00 for emergency lights, siren, radios and branding the vehicle. A motion was called to approve the purchase of a Ford Expedition by Secretary Gary Maggi, 2nd by Director Dave Shipley seconding it. The motion carried.

Water Tender Specification, Bid & Apparatus Order: \$100,000.00 cab and chassis payment must be made at contract signing.

Communication from Uniform & Non-uniform Staff


Fund raiser on the 21st for caretakers of tradition.

An analytics report on media.

Adjournment

Board President, Dan Hershman, called for a motion to adjourn at 7:46 p.m. Vice President Michael Cook made the motion, 2nd by Secretary Gary Maggi. The motion carried.


Signature Page:

X 

Dan Hershman
President

X 

Michael Cook
Vice-President

X 

Gary Maqqi
Secretary

X 

Eric Rypleswki
Director

X 

Dave Shipley
Director