

## Berthoud Fire Protection District Regular Board Meeting Minutes

---

**Meeting Subject:**  
Board of Directors

**Location:**  
New Freedom Church  
250 Mountain Ave., Berthoud

**Meeting Organizer / Contact:**  
Debra Graves (970) 532 – 2264

**Date:** 10/15/2019  
**Time:** 6:00 p.m.

### Agenda Items

**Call to Order / Roll Call** Board President, Dan Hershman, called the meeting to order at 6:03 p.m. Roll Call was taken, all Board members were present.

### Pledge of Allegiance

### Review of the Agenda

The agenda was reviewed and approved with the addition of a report from, May Soricelli Public Affairs and Communications Specialist. Motion to approve the agenda as amended was made by Vice President Michael Cook, seconded by Secretary Gary Maggi. The motion carried.

### Public Comment

None

### Consent Calendar

Approval of the September 2019 meeting minutes.

Approval of the September 2019 Financials

The consent Calendar was approved by a motion from Vice President Michael Cook and seconded by Secretary Gary Maggi. The motion carried.

### Personnel

None

## Board of Director Action

**Set Public Inclusion Hearing for the Heron Pointe Lakes Lake Club from Loveland Rural Fire Protection District. The Board set a Public Hearing to be held October 28, 2019, 12:00 p.m. at New Freedom Church.**

## Staff Communication

### Stephen Charles, Fire Chief

**2020 General Budget: Presentation-**Chief Charles discussed and reviewed the preliminary budget for the general fund as emailed out to all the Board. Chief Charles covered the revenues received from Weld County related to Gas & Oil and the history of its usage by the District. Board members reaffirmed their desire to use these funds for the General Operating Fund until the District began to receive the revenues from the growth it is currently seeing and for one-time purchases. The addition of staffing to comply with NFPA 1720, a Training Officer, a full time Wildland FF to assign to the and the purchase of a New Water Tender were included in the budget. The board expressed their desire to set up a reserve plan using a separate fund for long term plans, i.e. Station 3, new apparatus, etc.

Vice President Michael Cook initiated a discussion regarding increased contributions to the Retired Volunteer Firefighter Pension. During the discussion a funding mechanism using gas & oil revenues was considered. Under the gas & oil concept revenues, in a lump sum, would be set aside to provide for a twenty-year contribution to FPPA to fund an increase in retired volunteer firefighter benefit increases. To increase the retired volunteer firefighter benefit, the District must increase its contribution. FPPA requires a twenty-year commitment to fund the increase benefit. Following the discussion, the Board of Directors elected to establish a means of increasing benefits to the retirees by establishing a line item in the General Fund. This decision is in lieu of the District committing to a twenty-year contribution commitment to provide an increase in retired volunteer firefighter benefits. The advantage to the District is that this concept is based upon available funding from one year to the next.

Chief Charles continued to review the 2020 Budget Department by Department. The preliminary Budget will continue to be reviewed with the final budget being presented on December 10, 2019.

**2020 Capital Fund Budget Presentation:** The 2020 Capital Fund budget includes the replacement of windows for Station 2, HVAC System for Station 2, Personal Protective Equipment for additional staffing, replacement of dated portable

radios, 2020 BME water tender, Training Officer vehicle, and state of the art station alerting system.

**2020 Impact Fee Fund Budget Presentation:** The 2020 Impact Fee Fund budget is based on impact fees collected to date. Impact Fees will be held and planned according to the rules of usage.

**Debra Graves, Finance Director**

None

**May Soricelli, Public Affairs and Communications Specialist**

May Soricelli handed out the monthly media Analytics Report for the month of September 2019 documenting media outreach, incidents for the month, other activity involving the firefighters. Social media has all been positive and effective.

**Rob Stumpf, Operations Chief**

Operations Chief Rob Stumpf brought the Board up to date on the completion of the Carter Lake wildland fire mitigation project and the matching fund grant.

**Communication from Uniform & Non-uniform Staff**

None

**Communication from Board of Directors / Open Discussion**

Director Dave Shipley expressed concerns regarding the increased cost of remodeling the Berthoud Area Community Center. Due to "change orders" the cost of the remodel has increased to an estimated \$520,000, an increase of 11.7%, from the \$459,000 approved.

Vice President Michael Cook questioned Chief Charles regarding the direction the District has taken regarding future fire station location, discussion followed. Chief Charles informed Vice President Cook that Station 1's location is the basis on future fire station location as it relates to annexation by the Town of Berthoud, Insurance Services Office standards, and growth. A lot in the immediate vicinity of Love's at the I 25 and Hwy. 56 interchange has been identified as a location for Station 3. This location will provide the necessary coverage for the eastern portion of the District to include Wilson Ranch.

**Adjournment**

Board President, Dan Hershman called for a motion to adjourn at 7:55 p.m. Director Dave Shipley made the motion with Director Eric Ryplewski seconding the motion. The motion carried and the meeting adjourned.

Signature Page:

X 

Dan Hershman  
President

X 

Michael Cook  
Vice President

X 

Gary Maqqi  
Secretary

X 

Eric Ryplewski  
Director

X 

Dave Shipley  
Director