

Berthoud Fire Protection District
Meeting Minutes
November 19, 2019

Meeting Subject:
Board of Directors

Location:
New Freedom Church
250 Mountain Ave., Berthoud

Meeting Organizer / Contact:
Debra Graves (970) 532 – 2264

Date:
11/19/2019

Time:
Immediately
following the
Pension Board @
6:00 p.m. No later
than 6:30 p.m.

Agenda Items

Call to Order / Roll Call Board President, Dan Hershman, called the meeting to order at 6:15 p.m. following the Volunteer Pension Meeting. All Board Members were present

Others in Attendance: Fire Chief Stephen Charles, Finance Director Deb Graves, Operations Chief Rob Stumpf, PIO May Soricelli, Captain Andrew Kuiken, and Administrative Assistant Jill Wilson.

Pledge of Allegiance

Review of the Agenda

The agenda was reviewed with the addition of an administrative fee schedule change by Fire Chief Stephen Charles. Motion by Director Dave Shipley to approve the agenda as amended, seconded by Secretary Gary Maggi.

Public Comment

None

Consent Calendar

Approval of the October 15th & 28, 2019 meeting minutes.

Approval of the October 2019 Financials

Motion by Director Dave Shipley to approve the consent calendar, seconded by Vice-President Michael Cook.

Personnel

None

Board of Director Action

Approve Line of Credit Through Adams Bank

Motion by Director Eric Rypkowski to approve, seconded by Secretary Gary Maggi.

Staff Communication

Stephen Charles, Fire Chief

Heron Pointe Lake Clubhouse Inclusion – Fire Chief Stephen Charles updated the Board that both Berthoud Fire Protection District and Loveland Fire Protection District have submitted the appropriate documentation (inclusion/exclusion) to the court. Therefore, Berthoud Fire should start seeing revenues starting in 2020.

Berthoud Area Community Center – Chief Charles updated the Board on the renovation of the community center. A completion date is tentatively scheduled for December 14, 2019.

Budget – Chief Charles provided the board with a draft budget to review prior to the December 10, 2019 meeting at which time a final version would be presented. PIO, May Soricelli presented an analytic of the priorities of the budgeting process. Chief Charles noted that Berthoud Fire's swift water/dive program was becoming a regional program as Boulder, Larimer, and Weld Counties have relied on our resources and abilities in this area.

Administrative Fees – Chief Charles noted that an administrative fee would be added to electronic transactions (credit card).

Debra Graves, Finance Director

None

Rob Stumpf, Operations Chief

Battalion Chief Promotions – Operations Chief Rob Stumpf noted that Lieutenant Lyle Fenderson was promoted to Battalion Chief. Captain Scott Lindschmidt and Captain Nico Romero were also promoted to Battalion Chief. Captain Andrew Kuiken was promoted to Battalion Chief/Training Officer. All positions will become effective in January 2020. He also noted that in January assessments will begin for lieutenant replacements.

Meeting with Chris Kirk (Town of Berthoud), Aimee Pilla (Library District) and Sargent Jim Anderson (LCSO) – Operations Chief Stumpf notified the board of an early site analysis being performed by the library district to relocate the library. Sargent Anderson expressed his interest in using the old library for the police station. Chief Stumpf noted Chief Charles interest to use it for administrative offices. Mr. Kirk proposed a having a possible joint public facility it the location of the current skate park.

May Soricelli, Public Information Officer

Media Report – May Soricelli, PIO, provided the board with an overview of activities and actions that have occurred.

Christmas Party December 7th – Ms. Soricelli noted that the Christmas party would be held on December 7th at Bradfords.

Communication from Uniform & Non-uniform Staff

BME Water Tender Pre-Construction Meeting – Captain Andrew Kuiken stated that Captain Scott Lindschmidt and he traveled to Boise, ID to look at draft construction of a new water tender. He presented the board with draft

construction drawings of the truck. He noted that the current truck would be sold.

Peer Support Response Laramie Fire District #2 – Operations Chief Rob Stumpf informed the board of a request from Laramie Fire District #2 in Wyoming for our peer support team to meet and console the firefighters as one of their own had been killed in an off-duty accident.

Communication from Board of Directors / Open Discussion

Director Eric Ryplewski complimented on the positive services that BFPD can provide (dive team assistance, peer support team) even though BFPD is a small district.

President Paul Rimsky confirmed that the December meeting would be on December 10th and not December 17th.

Adjournment

Board President, Dan Hershman, called for a motion to adjourn. Motion by Vice-President Michael Cook, seconded by Director Eric Ryplewski.

Signature Page:

X 

Dan Hershman
President

X 


Michael Cook
Vice President

X 

Gary Maqqi
Secretary

X 

Eric Ryplewski
Director

X 

Dave Shipley
Director