

**Berthoud Fire Protection District
Board Meeting Minutes
December 10, 2019**

Meeting Subject:
Board of Directors

Location:
New Freedom
250 Mountain Ave., Berthoud

Meeting Organizer / Contact:
Debra Graves (970) 532 – 2264

Date:
12/10/2019

Time:
6:00 p.m.

Agenda Items

Call to Order / Roll Call

Board President, Dan Hershman, called the meeting to order at 6:05 p.m. Directors present were President Dan Hershman, Vice-President Michael Cook and Director Dave Shipley. Secretary Gary Maggi and Director Eric Ryplewski were absent.

Others in Attendance: Fire Chief Stephen Charles, Finance Director Debra Graves, Captain Scott Lindschmidt, Captain Andrew Kuiken, PIO May Soricelli and Administrative Assistant Jill Wilson.

Pledge of Allegiance

Review of the Agenda

The agenda was reviewed and approved with the addition of designating an Election Official. Motion by Vice-President Michael Cook, seconded by Director Dave Shipley.

Public Comment

None

Consent Calendar

Approval of the November 19, 2019 meeting minutes.

Approval of the November 2019 Financials

Motion by Director Shipley to approve the consent calendar, seconded by Vice-President Michael Cook.

Personnel

None

Board of Director Action

Review 2020 Budget Documents- Fire Chief Steve Charles reviewed the budget documents. He noted that under 2020 Budget Year Expenditure Highlight Overview, the Training Officer position needed to be added to the Career Positions list. Also, the SCBA's and certain vehicle apparatus could be removed from the capital expenditures. President Dan Hershman asked about the pension fund for 2020. Chief Charles explained that it came out of the general fund and was included under the firefighting expenditures line item.

Resolution 2019-1210A; Combined Resolution concerning the Adoption of a Budget and Appropriation of Funds for 2020 – Motion by Director Dave Shipley to approve Resolution 2019-1210A, seconded by Vice-President Michael Cook.

Resolution 2019-1210B: Resolution to Set Mill Levies – Motion by Vice-President Michael Cook to approve Resolution 2019-1210B, seconded by Director Dave Shipley.

Resolution 2019-1210C: Resolution for Supplementary General Fund & Capital fund budget – Motion by Vice-President Michael Cook to approve Resolution 2019-1210C, seconded by Director Dave Shipley.

Set/Approve 2020 Schedule for Regular Board Meetings- Motion by Director Shipley to set and approve the 2020 schedule for regular board meetings, seconded by Vice-President Michael Cook. President Hershman stated that the December 2020 meeting date should be flexible and could be set at the November 2020 meeting.

Designation of Election Official – Motion by Vice-President Michael Cook to designate Debra Graves as the Election Official, seconded by Director Dave Shipley.

Communications from Staff

Debra Graves, Finance Director

None

May Soricelli, Public Information Officer

PIO Analytics Report November 2019- May Soricelli, PIO, provided the board with an overview of the November analytics for the District. Director Dave Shipley acknowledged the 'Dig out your hydrant' push to the public during the snow storm.

Stephen Charles, Fire Chief

Chief Charles thanked Debra Graves for all of her hard work and hours put in to completing the budget. He also thanked Chief Stumpf, Captain Kuiken, and Captain Lindschmidt for overseeing and taking over much of the responsibility regarding the BACC remodel. Chief Charles also mentioned roof issues at Station 1 and the community center, which would require some or all of the roof to be replaced.

Communication from Board of Directors / Open Discussion

President Dan Hershman asked for a moment of silence for the firefighter lost in Summit County.

Director Dave Shipley thanked our firefighters for all that they do.

Adjournment

Board President, Dan Hershman, called for a motion to adjourn at 6:51 p.m.

Motion by Vice-President Michael Cook, seconded by Director Dave Shipley.

Signature Page:

X 

Dan Hershman
President

X 

Michael Cook
Vice-President

X

Garry Maqqi
Secretary

X

Eric Ryplewski
Director

X 

Dave Shipley
Director